

## 2011-2012 PRELIMINARY BUDGET Council Issues Matrix

BUSINESS COMMUNITY		
Issue	Discussion	Status
<b>1. Predictable Development Permitting (PLN2135)</b> Pg. 40  Explain types of expenditures in the “ongoing-other” category.  What do the one-time costs consist of?  <i>(Councilmember Myers)</i>	<p><b>Staff Response:</b> The offer includes the development review functions of four departments – Planning, Fire, Public Works (including Utilities) and Finance. The “ongoing-other” category includes a variety of expenditures including technology surcharge project costs, transfers to the City’s pavement management program in the CIP and utility rent and maintenance transfers to the City Hall lease payments as well as on-call Stormwater professional services. (Note: In 2009-2010, utility costs were not included in this offer)</p> <p>The one-time costs included in the offer are \$50,000 for a study to update the development review fees (Finance) and \$55,000 for the zoning code quarterly update/web activities and supplemental support for projects.</p>	<b>(Closed)</b>
<b>2. Mobility Options (PLN2133)</b> Pg. 42  Breakdown of grant revenues in the offer  <i>(Councilmember Myers)</i>	<p><b>Staff Response:</b> The Mobility Options offer is primarily funded through grants with a small portion of the dollars coming from the General Fund as described below:</p> <ol style="list-style-type: none"> <li>1. A total of \$3,323,153 comes from a variety of sources including the Business Tax, developer mitigation fees for TDM, the Dept. of Commerce, Washington State Dept. of Transportation Commute Trip Reduction reimbursement and the Trip Reduction Performance Program.</li> <li>2. The General Fund portion (\$241,051) supports the City's commute options program (inclusive of ORCA transit passes), department administration and City commuter incentives.</li> </ol>	<b>(Closed)</b>
RESPONSIBLE GOVERNMENT		
<b>3. City Administration &amp; Management (EXE2261)</b> Pg. 163  Explain addendum in the titled “amount included with salary/benefit total.”  <i>(Councilmember Myers)</i>	<p><b>Staff Response:</b> Due to the way line-items are accounted for, there are some items that appear in the line-item addendum as “other” expenses when in fact the State categorizes them as Salary and Benefits. These items include car allowance, meal allowance, phone allowance and uniform/clothing. In this particular offer the footnoted dollar amount refers to car and phone allowance.</p>	<b>(Closed)</b>

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RESPONSIBLE GOVERNMENT								
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<p><b>4. City Council (EXE2163) Pg. 164</b></p> <p>Revisit Council Contingency amount.</p> <p>Use of Council Contingency in the past.</p> <p><i>(Councilmember Cole)</i></p>	<p><b><u>Staff Response:</u></b> In 2009-2010 the Council Contingency is budgeted at \$30,000 annually. In the 2011-2012 Preliminary Budget, the Council Contingency is at \$17,550 per year or \$35,100 for the biennium. The details are below:</p> <p><b><u>Council Contingency</u></b></p> <table><tr><td>2009-2010 Budget</td><td>\$60,000</td></tr><tr><td>2011-2012 Proposed</td><td><u>35,100</u></td></tr><tr><td><b>Total Reduction</b></td><td><b>\$24,900</b></td></tr></table> <p><b><u>Council Discussion:</u></b> Council would like to revisit the amount in the Council Contingency.</p> <p><b><u>Staff Response:</u></b> Per the Executive Office, expenditures from the Council Contingency for the past three biennia are detailed below:</p> <p>2003/2004 Total Expenditures: \$19,887 Contegrity Program (Ken Anbender’s report/presentation travel expenses) - \$3,886.53 Family Resource Center, Fulfilling Our Vision - \$10,000 Leadership Eastside - \$6,000</p> <p>2005/2006 Total Expenditures: \$52,938 Leadership Eastside - \$6000 Costs associated with Budget Summit - \$6397.59 Bev Stein - \$40,000</p> <p>2007/2008 Total Expenditures: \$18,546 Ballot Mailer - \$6437.23 Leadership Eastside - \$12,000 “Meet Your Council” sign for Derby Days - \$149.17</p>	2009-2010 Budget	\$60,000	2011-2012 Proposed	<u>35,100</u>	<b>Total Reduction</b>	<b>\$24,900</b>	<p><b>(Open)</b></p>
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<b>5. Outstanding Debt Obligations (FIN2161) Pg. 166</b>  Reconcile the offer to the totals shown in the City's Debt Manual  (Councilmember Cole)	<p><b><u>Staff Response:</u></b> In the Outstanding Debt Obligation offer is a balance of \$234,740 for uncollectible property taxes. The following shows the reconciliation between the numbers in the offer and the debt schedule in the City's Debt Manual.</p> <p><b>Total Principal and Interest per the City's Debt Manual:</b></p> <table><tr><td>LTGO and UTGO Debt</td><td>\$5,875,338</td></tr></table> <p><b>Total Principal and Interest per the City's Debt Obligation Offer:</b></p> <table><tr><td>Bear Creek Parkway Debt (LTGO)</td><td>\$5,301,925</td></tr><tr><td>Fire/Refunding (UTGO)</td><td><u>573,413</u></td></tr><tr><td><b>Subtotal Principal and Interest</b></td><td><b>\$5,875,338</b></td></tr><tr><td>Balance for Uncollectible Property Taxes</td><td><u>234,740</u></td></tr><tr><td><b>Total Debt Obligation Offer</b></td><td><b>\$6,110,078</b></td></tr></table> <p>Typically in the adopted budget document, the City presents the total debt picture as discussed with Council at the Public Administration and Finance Committee meeting on 10/21/10. The City's total debt obligations equal \$129.3 million (thru 2035). The portions associated with the 2011-1012 biennium can be found in several places based on their funding sources.</p> <ol style="list-style-type: none"><li>1. LTGO and UTGO debt (above) is contained in the Outstanding Debt Obligations Offer on page 166.</li><li>2. Water/Wastewater revenue bonds (\$2.2 million) can be found in Offer PW-2205 Utility Financial Obligations on page 146.</li><li>3. The City Hall Lease (\$5.7 million) can be found in the Capital Investment Program section of the budget. The City Hall Lease appears on the CIP matrix on page 425, Offer FIN2315 City Hall Lease Obligation on page 450 and in Offer FIN 2165 on page 452.</li><li>4. The Public Works Trust Fund Loans (\$508,714) also appear on the CIP matrix (page 422) and in Offer PW2204 on page 437.</li></ol> <p><b><u>Council Discussion:</u></b> Total debt should be visible in the budget document.</p>	LTGO and UTGO Debt	\$5,875,338	Bear Creek Parkway Debt (LTGO)	\$5,301,925	Fire/Refunding (UTGO)	<u>573,413</u>	<b>Subtotal Principal and Interest</b>	<b>\$5,875,338</b>	Balance for Uncollectible Property Taxes	<u>234,740</u>	<b>Total Debt Obligation Offer</b>	<b>\$6,110,078</b>	<b>(Open)</b>
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## 2011-2012 PRELIMINARY BUDGET Council Issues Matrix

RESPONSIBLE GOVERNMENT		
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<p><b>6. Fire Vehicle Replacement Fund/Reserve (FIR2273) Pg. 200</b></p> <p>Fire Equipment Replacement Fund reserves</p> <p>Should the yearly contributions for the Fire Equipment Reserve be paid for by the Fire CIP?</p> <p><i>(Councilmember Cole)</i></p>	<p><b>Staff Response:</b> There are three components to the Fire Equipment Replacement Reserve Fund (details of the Fund structure can be found on page 480 of the Preliminary Budget).</p> <ol style="list-style-type: none"> <li>1. The annual contributions to the Fire Equipment Replacement Reserve total \$444,242 and come from the General Fund (\$163,037) and the Fire CIP (\$281,205).</li> <li>2. The equipment that will be replaced out of the fund during the 2011-2012 biennium is one ladder truck (\$1.2 million) and two staff cars (\$92,000).</li> <li>3. The amount of the reserve the City maintains to replace fire equipment in the future equals \$2,751,057 (page 480 of the Preliminary Budget).</li> </ol> <p><b>Council Discussion:</b> Should fire equipment replacement be funded out of the General Fund or the Capital Investment Program. (Currently contributions to the Fire Equipment Replacement Fund come from the General Fund (\$163,037 annually) and the Fire CIP (\$281,205 annually).</p>	<p><b>(Open)</b></p>
CLEAN & GREEN		
<p><b>7. Green Infrastructure Management (PRK2167) Pg. 65</b></p> <p>Revisit Flower Pot Program scalability</p> <p><i>(Councilmembers Allen &amp; Stilin)</i></p>	<p><b>Council Discussion:</b> Revisit reductions to Flower Pot Program. Consider sponsorship opportunities for the Flower Pot Program and/or pursue partnerships with other organizations to obtain plant material <i>(example: high school greenhouse)</i>.</p>	<p><b>(Closed) Moved to Future Issues List</b></p>

## 2011-2012 PRELIMINARY BUDGET Council Issues Matrix

CLEAN & GREEN		
Issue	Discussion	Status
<b>8. Responsible Planning &amp; Administration of Parks CIP (PRK2096) Pg. 67</b>  Revisit Metropolitan Parks District (MPD)  <i>(Councilmember Cole)</i>	<u><b>City Council Discussion:</b></u> Continue to discuss the Metropolitan Park District Concept.	<b>(Open)</b>
COMMUNITY BUILDING		
<b>9. Recreation Creates Healthy and Vibrant Communities (PRK2097) Pg. 88</b>  Explain the \$15,956 of one-time salary/benefit costs in 2011. <i>(Councilmember Myers)</i>	<u><b>Staff Response:</b></u> The \$15,956 reflects one-time costs for limited duration staffing that will not be needed in the second year of the biennium.	<b>(Open)</b>
<b>10. Recreation Creates Healthy and Vibrant Communities (PRK2097) Pg. 88</b>  Explain the \$109,000 of “other” costs. <i>(Councilmember Myers)</i>	<u><b>Staff Response:</b></u> The costs in the “other” category include lease payment for the Community Center to the school district, recreation guide production (design and printing), other program/event publicity mailing services, business operation expenses such as, forms and registration materials (Print Shop and outside contractors), bank card processing (for program and rentals), office equipment service agreements such as copiers and faxes, league affiliation dues, memberships, educational supplies, tuition and subscriptions.	<b>(Open)</b>

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COMMUNITY BUILDING		
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<b>11. Building Community Through the Arts (PRK2083)</b> page 91 Explain \$209,646 in one-time “other” costs. <i>(Councilmember Myers)</i>	<u>Staff Response:</u> Reflects the amount of money used as a match for potential art grants. A portion of this money is carryover from previous years.	<b>(Open)</b>
<b>12. Community Building Priority (all offers)</b> Revisit Community Building Priority Offers <i>(Councilmember Cole)</i>	<u>Council Discussion:</u> Review the offers in the Community Building priority during Council deliberations.	<b>(Open)</b>
SAFETY		
<b>13. Redmond Medic One (FIR2087)</b> page 236 Identify dollars in intergovernmental services. <i>(Councilmember Myers)</i>	<u>Staff Response:</u> The \$251,100 budgeted in the Medic One offer for intergovernmental expenses represent the paramedic programs share of NORCOM dispatch costs.	<b>(Open)</b>
<b>14. Prosecuting Attorney’s Office (EXE2160)</b> page 258 Review Prosecuting Attorney’s offer <i>(Councilmember Allen)</i>	<u>Council Discussion:</u> Revisit the Prosecuting Attorney’s Office offer during Council deliberations.	<b>(Open)</b>

**2011-2012 PRELIMINARY BUDGET**  
**Council Issues Matrix**